

Fakenham Choral Society Committee Minutes

Date & Location	2 nd June 2025 Gill's House, Kettlestone 2pm
Present	Gill Ashby, Colin Blackmore, Sally Bone, Tim Burton, Rosemary Dear, Diana Lyons, Louise Myhill.

GLOSSARY			
Gill Ashby	GA	Diana Lyons	DL
Colin Blackmore	CB	Louise Myhill	LM
Sally Bone	SB	Sonia Radley	SR
Tim/Sue Burton	TB/SB	Tracey Thompson	TT
Shirley Collier	SC	Stephanie Walsh	SW
Rosemary/Brian Dear	RD/BD		
Jonathan Dodd	JD	Come and Sing	C&S
Mandy Etherington	ME	Christmas Tree Festival	CTF
Matthew Preston	MP	Fakenham Parish Church	FPC
Mark Jones	MJ	Salvation Army Hall	SAH

Minutes

Agenda Reference	Summary Actions	Action Owner
1.	Apologies Sonia Radley	
2.	Declarations of Interest There were none	
3.	Minutes of meeting held These were agreed and signed	
4.	Matters Arising not covered in the agenda None that are not covered in agenda	
5.	Correspondence <ul style="list-style-type: none"> i. Sally reported that Lady Leicester had agreed timings for the Garden Party and had also sent a short message for the Newsletter (final paragraph needs amending- agreed by LL) ii. Sally reported two emails re committee recruitment. The first from Anne Hynde, saying the message in the last group email was 'food for thought' and asking for further details of number of meetings, timings etc.. The second from Bridget Moss suggesting that many people were unwilling to put themselves forward for a role unless asked directly. 	SB
6.	Treasurer's Report Gill gave balances only at this meeting as we have a Finance meeting on 1 st July. Main Account 3594.67 Friends Account 4116.85 No 3 Account 1656.28 Deposit Account 19,765.72 TOTAL £29,133.52 The committee felt that our accounts were looking healthy.	GA
7.	Recruitment of new Treasurer It was agreed that we need to talk to people directly who we think might have the necessary skills, or who have shown an interest. Names mentioned were: Anne Hynde(committee and possibly treasurer, Steve Harris and (treasurer and possibly staging arrangements). Rosemary and Sally/Gill to chat to these members at next rehearsal.	All RD GA SB

10.	Guide Dogs Policy and Signage <ul style="list-style-type: none"> i. SB had drafted a policy- all seemed happy with it, RD to sign it if no alterations suggested by committee in next few days. SB to send copy to TT for stewards. ii. SB had found examples of signage. TB concerned at the negative message this gives on entry to event. Small sign decided upon with stewards advised as to location so that they could point it out to anyone arriving with a dog. SB to order sign. iii. Stewards will need to be aware where to seat anyone who comes with a guide dog. RD suggested chair area near the disabled ramp. SB to let TT know so she can advise stewards. 	<p>SB</p> <p>SB</p> <p>SB TT</p>
11.	Membership Matters 64 members will sing at concert. More men are needed for singing and helping with staging. Mark may bring in extra bass support for Mass in Blue concert.	MJ
12.	Sponsorship and Fundraising Emma Duggan of Fakenham and District Funeral Services has become a new sponsor.	
13.	Website Update <ul style="list-style-type: none"> i. No Dogs at concert has been placed on website ii. Future concert music to be added Christmas – Vivaldi Magnificat Britten Saint Nicolas Spring – Vierne – Messe Solenelle Requiem -Matthew Coleridge ? Summer - Probably, Music by American Composers 	TB
14	Digital Archive TB to put on memory sticks when updated and give one to RD and one to SB for safe keeping (SB suggested she would do the same with secretary info)	TB
15	Librarian update Vivaldi scores – confirmed Britten - being sourced by library	SR
16.	AOB Newsletter <ul style="list-style-type: none"> ➤ Tim agreed to assemble the newsletter, but not chase people for copy. ➤ RD to send list of people to ask for copy to SB. SB and RD to collate and send to TB by 4th August latest (earlier if possible) with a view to sending to printers by 8th and out to members etc a week later. The meeting closed at 4pm	RD
18.	Date of Next Meeting - Finance TUESDAY 1 st July at Louise's house at 2pm	

Signed as a true record (name)..... Rosemary Dear

Print Name..... ROSEMARY DEAR

Date..... 01-07-25