



7.	<p><b>Membership Matters</b>  Membership is as follows  SOP 1 28    TEN 1 7  SOP 2 12    TEN 2 5  ALT 1 12    BAS 1 7  ALT 2 15    BAS 2 6</p> <p>TOTAL 92    We do not need any more ladies. Men still needed.  Taking part in Elgar Concert 83 (some could drop out)  This has been sent to TB for putting on the website.</p>	LM
8.	<p><b>Committee Recruitment</b></p> <ul style="list-style-type: none"> <li>i. Gill still wished to step down as treasurer but will remain on committee. It was suggested that a real push on finding a new treasurer was needed. We will all ask around and suggest to choir, as a whole, that we really need to find a replacement. Some of the work could be done by paying an accountant, but this would be expensive. Skills needed are Excel spreadsheet with basic summing. This to be an agenda item at next full committee meeting</li> <li>ii. We need to ask the rest of the committee if they are happy to continue from September.</li> </ul>	RD ALL
9.	<p><b>Concert Prep Elgar Programmes</b></p> <ul style="list-style-type: none"> <li>i. TB has suggested bringing programmes to the last rehearsal before the concert for choir members to buy.</li> <li>ii. It was also agreed to give orchestra members a free programme as part of their 'fee'. If so RD felt that we might need to order 50 additional programmes. Agreed</li> <li>iii. Orchestra names to be sent to Tim by the end of next week by SR</li> </ul> <p><b>Parking</b>  The Junior School has agreed that we can park on their playground. There will be a donations bucket in the chancel for contributions. Committee members to highlight this</p> <p><b>Church Heating</b>  RD to see vicar re heating etc. It was suggested that a letter to the PCC be sent asking for something to be done about the temperature in the church at concerts, stating that many of the orchestra have complained about difficulty playing when it is so cold. It is also an issue for church members and is affecting numbers at the Thursday coffee mornings. We currently pay £300 for use of the church which is actually a donation rather than a charge. Vicar has asked us for an extra £25 an hour for heating which seems too much. It was agreed we would pay some extra if required. RD will draft a letter to PCC, but it will be signed and sent by SB.</p> <p>GA asked if Walsingham Church (good heating) could be considered as an alternative. LM to ask. AP School Wells was also mentioned as a possible venue.</p> <p><b>Teas</b></p> <ul style="list-style-type: none"> <li>i. Orchestra teas will be at the Scout Hut £50 donation</li> <li>i. 40 members of orchestra</li> <li>ii. Elizabeth will serve teas but other choir members, not singing, will be asked to assist</li> <li>iii. Sign-up sheets to go out 1<sup>st</sup> week in March</li> </ul> <p><b>Instrument cases</b>  to be stored in chancel</p> <p><b>Changing</b>  There are toilets available for changing in Scout Hut</p> <p><i>SB to amend the map and the wording where necessary in this section for the Concert Info Sheet</i></p> <p><b>Stewards</b></p> <ul style="list-style-type: none"> <li>i. 3-4 more needed. Tracey has done a lot of work organising this</li> </ul>	TB TB SR ALL RD SB LM SB

	<ul style="list-style-type: none"> <li>i. One Steward needs to act as Glass Box monitor</li> <li>ii. Collection buckets to be sited at church entrance but not held as it is a paid ticket event</li> </ul> <p><b>Wine and Glasses</b></p> <ul style="list-style-type: none"> <li>i. Diana to be asked if she would take over ordering the wine. Sonia volunteered to coordinate and store the wine</li> <li>ii. SR suggested we need to check the condition of the wine as it has been stored in a shed that is not completely weatherproof. If it is OK, we need 12 more white wine and some apple juice</li> <li>iii. Glasses and wine will be taken to the Scout Hut on 14<sup>th</sup> March at 10-10.30. All will be checked and it can then stay in the SH store room until the concert. Some dry boxes might be needed for wine as some are damp. LM to pick up RD to get the wine and glasses to Scout Hut.</li> <li>iv. LM said there are 12 boxes of short wine glasses, 2 boxes of taller tulip glasses and one box at church. It was agreed not to return wine or glasses to Richard's. Louise said she could keep 4 boxes, Rosemary can also keep 4 boxes Choir to be asked if anyone else could keep the other 4 boxes. People signing up to take boxes of glasses for washing after concert need to be told to return them to the 1<sup>st</sup> rehearsal after the concert. SR agreed to look after the wine</li> <li>v. Audience all to use main entrance to concert. One steward to be designated as person to ensure Friends receive a free drink at reception. All drinks at interval to be paid for and choir members to be informed of this at notices during rehearsal and on Concert Information Sheet. SW to be informed.</li> </ul> <p><b>Safety &amp; Stage</b></p> <ul style="list-style-type: none"> <li>i. Two people on front row to be asked to keep an eye out for people that need help accessing and leaving the stage and help where necessary. Brenda and Mags to be asked</li> <li>ii. Singers to be sat ready on stage between 15 and 5 minutes to 7pm. Anyone needing to sit can be there earlier and will be seated where they can see (front row or middle at the back)</li> <li>iii. At the end of the concert people <b>not</b> helping with chairs, tidying, stage removal etc to be asked to leave by chancel door to avoid being in the way of the clearing up. SB to block re-entrance from chancel</li> </ul> <p><b>Numbers</b></p> <ul style="list-style-type: none"> <li>i. RD has calculated a max number for audience of 175. CB needs to know this for ticket sales.</li> <li>ii. RD borrowing 50 chairs from Cley church</li> <li>iii. MJ to be reminded that more music stands are needed</li> </ul> <p><b>Flowers Wine gifts</b></p> <ul style="list-style-type: none"> <li>i. Diana will arrange this</li> </ul> <p><b>Scores</b></p> <ul style="list-style-type: none"> <li>i. Rubbing out party to be organised by SR</li> </ul> <p><b>Photography</b></p> <ul style="list-style-type: none"> <li>i. Lynn or Karl to be asked</li> <li>ii. Could we have some photos of sponsors?</li> </ul> <p><b>Dress</b></p> <ul style="list-style-type: none"> <li>iii. Black long skirt/trousers tops for ladies with pearls if liked. Black jackets, white shirts and red bowties for men.</li> </ul> <p><i>SB to add relevant details above to Concert Info sheet</i></p>	<p>SR DL</p> <p>LM RD</p> <p>LM RD</p> <p>SR</p> <p>SW SB</p> <p>SB</p> <p>SB</p> <p>CB</p> <p>RD RD</p> <p>DL</p> <p>RD LM</p> <p>SB</p>
<b>10.</b>	<p><b>Piano Hire for June 2025</b></p> <ul style="list-style-type: none"> <li>i. Good piano needs to be hired for Mass in Blue. This would be expensive and require transport, tuning etc.. MJ and Lynn(fixer) to be asked and SB to add to agenda for Music meeting on 6<sup>th</sup> March</li> <li>ii. Do we need a performer rather than an accompanist? Music meeting decision</li> <li>iii. LM to ask what arrangements Southrepps make as they hire in a piano</li> </ul>	<p>SB SR</p> <p>LM</p>

	<p>iv. Additional songs for summer concert and future concerts for at least next two years to be discussed at 6<sup>th</sup> March sub-committee meeting. TB and LM have requested the Brahms Requiem. TT has put together pieces that need the same number/type of orchestra and soloists. RD to forward TT's list and MJ's to sub-committee members. We also need to check dates</p> <p>v. In future, it would be a good idea if TT as well as MJ could attend the music planning meetings</p>	RD
11.	<p><b>Come and Sing - update</b></p> <p>i. RD advised that all seemed to be in order. Set up Friday at 4pm. Arrival 8.30- 9am on Saturday</p> <p>ii. 1 disabled parking space needed</p> <p>iii. 70 scores needed. SR to collect from Fakenham Library</p> <p>iv. LM has offered to do refreshments. Alison Smith not able to help. SB offered to help. It was agreed not to open too many biscuits as it is easier to recycle full pkts.</p> <p>v. RD to ask if there is football at the school that day</p> <p>vi. Tables will need to be cleaned at set-up on Friday. RD to bring wipes</p> <p>vii. SR has cups and bin bags LM to bring teaspoons</p> <p>viii. Nelson's Journey organisation to be asked to bring along display etc</p> <p>ix. DL to arrange raffle prizes and bring them on Saturday</p> <p>x. CB to sell tickets for Elgar concert</p>	RD RD LM SB RD SR LM DL CB
12.	<p><b>Garden Party</b> 24<sup>th</sup> June (1<sup>st</sup> July or another day in last week of June as reserve). SB to write to Lady Leicester's PA to ask if this is OK and confirm date.</p>	SB
13.	<p><b>Sponsorship and Fundraising</b></p> <p>i. Two previous sponsors have declined to continue due to finances and company being taken over by a larger organisation</p> <p>ii. RD has sponsorship from Williamsons, Hayes and Storr and Dempseys and has spoken to the Garden Centre. The total looks like bringing in £1,000 +</p> <p>iii. A choir member has taken forms for Houghton Hall and Emma Dugan at Fakenham and District Funeral Directors.</p> <p>iv. SB suggested contacting Lord Raynham at Raynham Hall re. sponsorship.</p>	RD SB
14.	<p><b>Social Media</b> TB was concerned about the Choir continuing to use X. The committee agreed that we should not continue for ethical reasons and SC has said she is happy to close X. SC may look for an alternative.</p>	
15.	<p><b>Website Update</b> To be deferred till next meeting when Tim is present</p>	
16.	<p><b>Digital Archive , progress</b> As above</p>	TB
17.	<p><b>Librarian Update</b></p> <p>i. Nothing currently required as we have enough copies via MJ and personal copies of Mass in Blue, however...</p> <p>ii. LM to ask people as they arrive at the next rehearsal whether they have their own copies of Mass in Blue for June concert</p> <p>iii. SR mentioned that there are some photocopies of scores that had been produced in four staves for people who found this more helpful.</p>	LM SR

18.	<p><b>AOB</b></p> <p>Some choir members were concerned that tall people standing in front of shorter people were obscuring their view of Mark. Tall people will be asked if they would move to the ends of rows to alleviate this.</p> <p>The meeting closed at 16.30</p>	RD
18.	<p><b>Date and Location of next meetings</b></p> <ul style="list-style-type: none"> <li>i. Music and Recruitment meeting MJ, RD, SB, GA, LM to take place at RD's house on Thursday 6<sup>th</sup> March at 7pm</li> <li>ii. Next full committee meeting Monday 7<sup>th</sup> April 2pm at RD's house</li> </ul>	

Signed as a true record (name)..... *Rosemary Dear*

Print Name..... ROSEMARY DEAR

Date..... 11-4-25